

Burnsville Planning Board  
Special Meeting  
Tuesday, April 18, 2017

The Burnsville Planning Board, with members Kim Simpson, Harrison Tyner, Woody Ryan, Armin Wessel and Randy Banks present held a special meeting on Tuesday, April 18, 2017, in the Town Hall. Board members Russell Fox and Greg Yuziuk were not present. Also in attendance were staff members Jon England and Kim Johnson; guest Mike Waresak from McGill Associates. Harrison Tyner, who presided, called the meeting to order stating the purpose of the meeting was to consider regular business.

- Approval of Minutes- Minutes from the regular meeting held on January 10, 2017 and the Special Meeting held on Wednesday, February 22, 2017 were available. Randy Banks made a motion to approve the minutes, Armin Wessel seconded and all agreed.
- Public Comment- There were none.
- Staff Reports- Jon England reported he had one Zoning Compliance application turned in for the old Napa building. Tenant is planning on painting the outside of the building and doing some remodeling to the inside. He and Jon discussed the earth toned color palette. Armin asked about parking, but Jon advised he didn't have to meet the requirements because it was an existing building and due to the new highway NCDOT had taken most of the parking. Board members then asked about the new Produce Stand on the by-pass above Riddle Oil. Jon advised that this was an approved use and the owner was not required to have a building permit per NC codes. The owner has been asked to fill out a Zoning Compliance application. He has also been mailed a certified letter asking him to comply.
- New Business-
  - ✓ Mike Waresak from McGill Associates was present to discuss the existing Sub-Division Development Ordinance. Armin Wessel reported he had reviewed 3 other towns ordinances related to sub-divisions. Randy Banks said he would like to see them take small steps in this process of updating the ordinance. Members felt this was too big of a task to tackle on their own and would like help from McGill. Armin Wessel made a motion to have McGill Associates do a preliminary review and redline of the existing ordinance and proposed numbers of hours that it would take to complete the update, Kim Simpson seconded and all agreed. Mike will work on this proposal and send to Jon.

- ✓ Jon presented plans from Ingles on a proposed new parking lot for board member review. Ingles plans to demolish the old rock bank building and add employee parking. After review and discussion, board members agreed they would like to see more landscaping and dark sky lighting. Jon will present these suggestions to Ingles.
  
- Next Planning Board Meeting- The next meeting of the Planning Board will be held on Tuesday, May 9, 2017 at 6:15pm in the Town Hall. Being no further business, Randy Banks made a motion to adjourn, Armin Wessel seconded, meeting adjourned.

Recorded By:

Kim Johnson

Kim Johnson

Assistant to Public Works Director