

TOWN OF BURNSVILLE  
Special Meeting  
November 28, 2017

On November 28, 2017, the Town Council, with members Mayor Theresa Coletta, Ruth Banks, Judy Buchanan, Shannon Peterson and Ron Powell present, held a special meeting at the Burnsville Town Center. Also in attendance were staff members Brian Buchanan, Leslie Crowder, Chad Fox, Niles Howell, Jeanne Martin, and Ronnie Tipton; town attorney Heather Hockaday; councilors-elect Russell Fox and Bunnie McIntosh, and many visitors. The purpose of the meeting was to organize the Council and to:

1. Recognize outgoing councilors
2. Administer oaths of office for newly-elected officials
3. Elect a mayor pro tempore
4. Appoint the town attorney
5. Confirm a regular meeting schedule
6. Authorize the Public Works Director to enter into a contract with the Yancey County School Board for a water tap at Blue Ridge Elementary School

Mayor Coletta welcomed those gathered and called the meeting to order. Judy Buchanan moved to approve the agenda; Shannon Peterson seconded the motion, which carried.

- Recognition of Outgoing Councilors – Ruth Banks was recognized for her sixteen years as a Town Councilor and twenty-eight years as Town Clerk, which amounted to a total of forty-four years of public service. Special speakers were Heather Hockaday, Charlie Hensley and James Byrd. Ron Powell was recognized for his eight years as a Town Councilor.
- Oaths of Office for Councilors-Elect – Yancey County Clerk of Superior Court Tammy R. McEntyre administered oaths of office to re-elected Mayor Theresa Coletta and newly-elected Councilors Russell Fox and Bunnie McIntosh. After being sworn in, Councilors Fox and McIntosh were seated with Mayor Coletta, along with Council members Judy Buchanan and Shannon Peterson.
- Election of Mayor pro tempore – Shannon Peterson made a motion to re-appoint Judy Buchanan as mayor pro tempore. Bunnie McIntosh seconded the motion, which carried.
- Appointment of Town Attorney – Judy Buchanan moved to re-appoint Heather Hockaday as town attorney. Shannon Peterson seconded the motion, which carried.
- Establishment of Regular Meeting Schedule – Council agreed to the establishment of the following regular meeting schedule:

Regular Town Council meetings will be held at 6:00 p.m. the first Thursday of each month in the upstairs Boardroom at the Burnsville Town Hall.

- Authorization to Public Works Director to Enter into a Contract with the Yancey County School Board for a Water Tap at Blue Ridge Elementary School – Public Works Director Ronnie Tipton explained the Town’s adopted rate and fee schedule states that any tap over 3” is done by separate contract. This is because the crew only has the means to make up to a 3” tap and all other taps have to be

priced out for materials and other costs, including fees. The tap requested by the school board would be a 2" tap so Mr. Tipton asked for authorization to enter into a contract for the tap. He further explained that the terms of the contract would be the actual cost for labor and materials, plus all fees required by the Town and nothing more. He reported he had met with representatives from the schools and County and they discussed these costs. The Town's attorney prepared the contract. Russell Fox moved to authorize the Public Works Director to enter into a Contract with the Yancey County School Board for a Water Tap at Blue Ridge Elementary School. Shannon Peterson seconded the motion, which carried.

The Mayor announced that there was a need for Council to meet for a short time in closed session pursuant to NCGS 143-318.11(a)(4) and NCGS 143-318.11(a)(5). Bunnie McIntosh moved that Council enter closed session. Judy Buchanan seconded the motion, which carried.

Council reconvened in open session. Judy Buchanan moved for the town to no longer be pursue the economic development project with the Briggs Estate. Shannon Peterson seconded the motion, which carried.

There being no further business, Bunnie McIntosh moved to adjourn. Judy Buchanan seconded the motion, which carried.



Jeanne Martin

Jeanne Martin, Town Clerk



Theresa Coletta

Theresa Coletta, Mayor