

BURNSVILLE TOWN COUNCIL
Regular Meeting – Tuesday, November 2, 2017

On November 2, 2017, the Burnsville Town Council, with members Mayor Theresa Coletta, Ruth Banks, Judy Buchanan, Shannon Peterson and Ron Powell present, held a regular meeting at the Burnsville Town Center. Also in attendance were town staff members Brian Buchanan, Leslie Crowder, Jon England, Chad Fox, Niles Howell, Jeanne Martin and Ronnie Tipton; and visitors Lucy Doll, David Grindstaff, Rhonda Higgins, Amira Malas, Bunnie McIntosh, Jamie McMahan, Harrison Tyner, and others. The Mayor, who presided, stated that the purpose of the meeting was to conduct regular business for the month of November, 2017.

- **Public Comment** – Amira Malas read a letter she wrote to the Yancey Common Times in support of Warren Bare.
- **Adoption of Agenda** – Judy Buchanan moved to adopt the agenda. Ruth Banks seconded the motion, which carried.
- **Consideration of Minutes** – Available for review were minutes from the following meetings:
 - a. Regular meeting held October 5, 2017
 - b. Closed session held October 5, 2017
 - c. Special meeting held October 17, 2017
 - d. Closed session held October 17, 2017
 - e. Emergency (special) meeting held October 20, 2017
 - f. Closed session held October 20, 2017

Ron Powell moved to adopt the minutes of the aforesaid meetings (a), (c) and (e), and consider the closed sessions (b) (d) and (f) later in the meeting. Ruth Banks seconded the motion, which carried.

Later in the meeting, Ron Powell moved to adopt the minutes of the aforesaid meetings (b), (d) and (f). Ruth Banks seconded the motion, which carried.

- **Public Hearing on Initial Zoning of Recently Annexed Parcel** – Judy Buchanan moved to open the Public Hearing. Shannon Peterson seconded the motion, which carried. Attorney Heather Hockaday introduced the purpose of the Public Hearing, which was to consider and take public comment on the initial zoning of the recently annexed Burnsville Business Park (formerly the Burnsville Hosiery Mill), located at 54 Ferguson Hill Road. There were no comments from the public, either in favor or against the zoning. Judy Buchanan moved to close the hearing. Ron Powell seconded the motion, which carried.
- **Planning Board Report** – Harrison Tyner, Planning Board Chair
 - a. Minutes from the Planning Board meeting held October 10, 2017 were available for review.
 - b. Planning Board Chair Harrison Tyner read a Consistency Statement on amendments to the zoning map for the initial zoning of the Burnsville Hosiery Mill located at 54 Ferguson Hill Road, proposing to zone the subject property I-1 (Industrial). Ron Powell moved to adopt the Consistency Statement. Judy Buchanan seconded the motion, which carried.

- **Council Action on Initial Zoning of Recently Annexed Parcel** – Ron Powell moved to assign the initial zoning designation of I-1 (Industrial) to the recently annexed Burnsville Business Park located at 54 Ferguson Hill Road and amend the zoning map for the Town of Burnsville to reflect this initial zoning designation. Shannon Peterson seconded the motion, which carried.
- **Resolution Authorizing the Filing and Execution of a Combined Pedestrian and Bicycle Planning Grant for the Town of Burnsville with the North Carolina Department of Transportation** – Available for review was the aforesaid Resolution. Ronnie Tipton explained that future applications to the D.O.T. for pedestrian and/or bicycle funding will depend on us having an updated Plan in place. An updated plan will enable the town to see upcoming needs and will dissect some of the larger projects into a manageable size. This grant would provide up to \$36,000 for an update to our existing Plan, and require a \$4,000 match from the Town. Ron Powell moved to adopt the aforesaid Resolution. Shannon Peterson seconded the motion, which carried.
- **Mayor’s Administrative Report**
 - a. Council was reminded that the municipal Election Day is Tuesday, November 7th.
 - b. Following the election, the town’s organizational meeting will be held on Tuesday, November 28th at 7:00 p.m. at the Burnsville Town Center.
 - c. There will be no work sessions in November and December.
 - d. The Mayor updated Council on our community’s healthcare issues, mentioning that she and Councilor Judy Buchanan, EDC Director Jamie McMahan, and Joy Boothe (who serves as liaison for governmental agencies on the two-county coalition, *SEARCH*) met with Mission Hospital System’s Cara Truitt and Becky Carter, at their request. It was emphasized to the Mission representatives that the Blue Ridge Hospital needs membership on the Mission System’s Board, and conversations between the Mission System and local government need to be ongoing.
- **Department Updates:**
 - a. Administration – Jeanne Martin, Town Clerk/Tax Collector
 - 1. Pursuant to GS 105-369(a), *Tax Delinquent Report* dated October 27, 2017 was provided as an update of uncollected revenues. A variety of collection efforts are underway, with every delinquent account receiving attention.
 - 2. Available for review was a series of tax accounts for which Releases were necessary for various reasons. Ron Powell moved to Release the aforesaid accounts. Ruth Banks seconded the motion, which carried.
 - 3. Finance Issues:
 - a) The Budget vs. Actual dated October 27, 2017 was furnished to Council, along with an overtime report.
 - b) Budget Amendment – Leslie Crowder explained the need for a budget amendment to correct payroll taxes that have posted incorrectly. She advised there will be no dollar difference as a result of the correction. Ron Powell moved to adopt the budget amendment. Ruth Banks seconded the motion, which carried.
 - b. Fire Department – Chief Niles Howell
 - 1. Status of Property – Niles Howell reported on progress he is making with the USDA paperwork. While there is no deadline, he is dedicated to complete the package before interest rates climb.
 - 2. Operations:
 - a) Council reviewed the Fire Department’s Monthly Update, which is attached to these minutes and by reference made a part hereof.

3. Ladder Truck Storage – A decision has been made to construct a wall at the maintenance shed for approximately \$2,000. A heater for the area has been purchased.
- c. Police Department - Chief Brian Buchanan reported:
 1. Council reviewed the department's activity log for the month of October, 2017
 2. The town experienced a very successful Halloween on the Square. Many merchants and non-profits participated, and the crowd was the largest ever.
 - d. Public Works Department – Public Works Director Ronnie Tipton reported:
 1. An activity log was available for review.
 2. The upper end of Reservoir Road has been paved, and we are currently looking at one of two other projects. One is a road resurface and the other is a sidewalk project.
 3. We have not heard back on the estimate for the elevator project yet.
 4. The new SCADA system has been installed at the Water Treatment and Wastewater Treatment Plants. This new system offers tools to better equip us to produce the very best water possible for residents, and provides more extensive monitoring on the wastewater side to combat overflows. Council was encouraged to drop by to see this dramatic upgrade at work.
 - e. Town Center - Facility Manager Chad Fox provided a schedule of November events, and commented that October ended with almost a sellout crowd for Doyle Lawson. There are 20 private rentals in November along with three concerts, two fundraisers, two Christmas craft shows, and two job fairs with first-time renters Baxter's and Unimin.
- **Council Members' Reports** - There were no reports this month.
 - **Updates from Advisory Boards and Non-Profits**
 - a. Yancey County Economic Development Commission – Jamie McMahan reported:
 1. Thank you to the Town Council for the annexation of the Burnsville Business Park. There are multiple prospects for occupancy.
 2. The endeavor to establish a 501(c) (3) is almost complete. This designation will allow tax incentives for those wishing to donate to economic development.
 3. The ARC has awarded \$300,000 to the East Yancey Sewer District to complete the sewer line to full design, connecting to the Town's existing line.
 4. The DOC unemployment numbers are 3.8 for Yancey County, 3.1 for Buncombe County, and 4.4 for Mitchell County. This will probably result in Yancey County being moved from Tier I, but that is expected when unemployment numbers improve.
 - **Next Regular Town Council Meeting** – The next Town Council meeting will be held on Thursday, December 7, 2017 at 6:00 p.m., at the Burnsville Town Hall to consider regular business for the month of December. There being no further business, Judy Buchanan moved to adjourn. Shannon Peterson seconded the motion, which carried.



Jeanne Martin, Town Clerk



Theresa Coletta, Mayor